

# Make a Difference While Earning a Living!



## **\*\*JOB ANNOUNCEMENT\*\***

The following position is currently open at Self Enhancement, Inc. Applications are available at the Center for Self Enhancement located at 3920 N. Kerby, Portland, OR 97227. **A completed application must be submitted for consideration of each position.** Applications can also be found at [www.selfenhancement.org](http://www.selfenhancement.org). You may fax your application to (503) 249-1955 or e-mail to [seijobs@selfenhancement.org](mailto:seijobs@selfenhancement.org).

## **Part-Time Spanish Teacher (6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> Grades)**

**Approximate 20 hours per week**

SEI Academy Charter School Teacher is responsible for curriculum implementation, classroom instruction and supervision of students at the middle school level. Ideal candidates will possess a sincere passion and enthusiasm for working with youth and families of various social, education and economic backgrounds, and teaching students with diverse learning capabilities. The SEI Academy Teacher is a creative teacher who can engage students and induce creative thinking and enthusiasm for learning, and help students achieve academic benchmarks.

### **PRIMARY RESPONSIBILITIES**

- Develops lesson plans, instructional materials and performance goals in accordance with methods prescribed by the supervisor.
- Evaluates student academic progress and maintains appropriate records.
- Provides instruction, organization and management in the classroom that creates an environment conducive to learning.
- Consults with individual teachers and/or teams to provide assessment, instructional and/or curriculum support.
- Establishes, maintains and supports standards of personal conduct and discipline in accordance with the discipline policies and regulations of SEI.
- Supervises students both in and out of the classroom.
- Builds and maintains positive working relationships with SEI staff, students and their families.
- Adheres to SEI standards and policies.

### **QUALIFICATIONS**

- Bachelor's Degree in Education and Highly Qualified in required subject matter.
- Enthusiasm for working with youth of various social, education and economic levels.
- At least 3 years of teaching experience; preferably at the middle school level.
- Must have proven expertise, knowledge and skills in the related subject matter.
- Effective classroom management skills.
- Excellent interpersonal and presentation skills.
- Ability to garner student's interest and accountability regarding classroom participation and expectation.

### ***Competitive Salary***

Note: This job description may change as programming evolves. SEI management reserves the right to amend this description at any time.